

INSTRUCTIONS TO THE CANDIDATES SEEKING ADMISSION

1. Application form should be downloaded from <http://www.jaduniv.edu.in> and properly filled in. **No application forms will be sold from the counter.** Incomplete or irregular form will not be considered. No application form will accepted after the scheduled last date.
2. Candidates should clearly indicate in the appropriate place on the first page of the application form whether he/she desires to be considered as an industry sponsored candidate.
3. **The last date of submission of completed application form is 19/01/2018.**
4. Admission will be made on basis of a written test and interview. The written test will be held on **31/01/2018**. MCQ covering undergraduate level basic science and engineering/technology will be asked. List of candidates called for interview will be published on **02/02/2018**. Admit cards will be available online for which candidates must check website from **25/01/2018**. All notifications and lists will be available online (<http://www.jaduniv.edu.in>).
5. SC/ST/OBC A/OBC B/PD reservation as per Government of West Bengal rules.
6. List of candidates selected for admission will be displayed online (<http://www.jaduniv.edu.in>) and in the notice boards of (i) School of Environmental Studies and (ii) Faculty of Interdisciplinary Studies Law & Management, Jadavpur University. No separate letter for admission will be sent to the individual candidate. The admission procedure is to be completed before 3.00 p.m. on the specified date.
7. Vacancies arising out of cancellation may be filled up from the waiting list in order of merit.
8. The candidate will have to bring/submit the following at the time of admission (if selected)
 - (a) 5 copies of recent passport-size photograph.
 - (b) Original mark sheets of examinations passed and their attested copies.
 - (c) Sponsorship certificate from industry sponsor.
 - (d) SC/ST/OBC A/OBC B/PD certificate from competent authority
9. Duly filled in application forms along with attested photocopies of marksheets and certificates will be received at the SCHOOL OF ENVIRONMENTAL STUDIES (Opposite University Press) of Jadavpur University from 12 noon to 5.00 p.m. on weekdays (Monday to Friday, except holidays).
10. Filled in application forms along with attested photocopies of marksheets and certificates may also be sent by post to THE DIRECTOR, SCHOOL OF ENVIRONMENTAL STUDIES, JADAVPUR UNIVERSITY, KOLKATA 700 032 and should reach the University within the last date of submission. Application forms downloaded from Jadavpur University website must be accompanied by a demand draft of Rs. 100.00 (drawn in favor of REGISTRAR, JADAVPUR UNIVERSITY, payable at Kolkata) at the time of submission of the filled up form.

Received one application form ofon

Signature of receiving staff with date